

Message

Sent: 6/24/2019 8:20:30 PM
To: Ridder, Erin [ridder.erin@epa.gov]; Hautajarvi, Mary [Hautajarvi.Mary@epa.gov]
CC: Warhol, Stephanie [warhol.stephanie@epa.gov]; Shoffner, David [Shoffner.David@epa.gov]
Subject: RE: O&M Support Services at Grosse Ile

ROGER, I think we have a good O&M plan in place until 30 NOV 19. However, they have now bumped their departure date from 31 JUL 19 until 30 AUG 19 so the departure date is not locked in stone. In truth, its moved at least 4 times over the past 2 yrs; hence, the situation we now find ourselves in. Either way, based on the basic functions of the facility, the monitoring it requires and the safety requirements we must maintain, I would say we are on the hook until GSA takes over; even if they move out as planned in AUG.

Ex. 5 Deliberative Process (DP)

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Not to mention the costs Dave

Shoffner has managed in regards to the EDDP process. This process is conducted to ensure all Federal locations are "cleaned-up" to an industrial standard prior to the FED GOV moving it out of its real property inventory. We are collectively very far down so staying in this old facility is not a "good value" to GOV or us as tax payers.

From: Ridder, Erin

Sent: Monday, June 24, 2019 3:07 PM

To: Morsching, Jay <morsching.jay@epa.gov>; Hautajarvi, Mary <Hautajarvi.Mary@epa.gov>

Cc: Warhol, Stephanie <warhol.stephanie@epa.gov>; Shoffner, David <Shoffner.David@epa.gov>

Subject: RE: O&M Support Services at Grosse Ile

We wouldn't need to create a new CLIN, just modify the existing one. As it gets closer to the Option Period, we can discuss the path to move forward on descoping the existing CLIN to account for the removal of Grosse Ile's janitorial staff and reduction in trash services. Jay, we can discuss further as you know more details (i.e. exact dates of departure, exact services and quantities, etc.).

Erin M. Ridder

Contracting Officer

U.S. Environmental Protection Agency

Office of Acquisition Solutions (OAS)

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Facilities and Specialized Support Branch (FSSB) - Team B

P: 513-487-2155

<http://intranet.epa.gov/oamintra/CPOD>

"Advancing EPA's Mission Through Acquisition"

From: Morsching, Jay
Sent: Monday, June 24, 2019 3:40 PM
To: Hautajarvi, Mary <Hautajarvi.Mary@epa.gov>; Ridder, Erin <ridder.erin@epa.gov>
Cc: Warhol, Stephanie <warhol.stephanie@epa.gov>; Shoffner, David <Shoffner.David@epa.gov>
Subject: RE: O&M Support Services at Grosse Ile

Looking at the timeline of events below, the key will be the GSA turn over process; provided all current personnel are out by 30 NOV 19. As noted, we'll have to keep the O&M in place for managing the facility HVAC and to stay in compliance with safety and or municipality related requirements; lawn mowing and snow removal.

Beyond that date, if GSA hasn't taken over, we'll have to keep the HVAC Tech in place for O&M tasks. However, with nobody in there, eliminating the janitorial services is feasible.

I also believe we can reduce the trash service but we'll still have filters/boxes and other O&M related materials to throw away. We can probably cut it back to a once a month service; basically a residential wheeled tote so "some savings".

Ex. 5 Deliberative Process (DP)

For this reason: **Ex. 5 Deliberative Process (DP)**

Ex. 5 Deliberative Process (DP)

From: Hautajarvi, Mary
Sent: Monday, June 24, 2019 1:46 PM
To: Morsching, Jay <morsching.jay@epa.gov>
Cc: Warhol, Stephanie <warhol.stephanie@epa.gov>; Shoffner, David <Shoffner.David@epa.gov>; Ridder, Erin <ridder.erin@epa.gov>; Taylor, Debra <Taylor.Debra@epa.gov>
Subject: O&M Support Services at Grosse Ile

I just got off a planning meeting for Grosse Ile's closure. As things stand right now, the plan is to have the building fully vacated by mid-late August. Furniture has been ordered and they're waiting on a final delivery date. Part of the folks are moving in July and the rest planned for August. With the Dawson option period ending November 30, it was decided it was easier to just leave things as is until the change in option period. However, come December 1, **Ex. 5 Deliberative Process (DP)**

Ex. 5 Deliberative Process (DP)

Deb Taylor is also working on getting the final property gone from the site, most of which appears to be facilities-related (copy attached), however, she needs feedback from you to do that. Clearly some things will need to stay like the lawn mower, snowblower (there are two), salt spreader, vacuum, but how much other can we get rid of without impacting the bare minimum O&M services?

Please work with Erin as to how best to:

1)
2)

Ex. 5 Deliberative Process (DP)

Please get back to Deb on property she can start to excess. Shoffner is going to be in Grosse Ile the week of July 15 and will locate what needs to be located.

Also - **Ex. 5 Deliberative Process (DP)**

Has that changed?

Ex. 5 Deliberative Process (DP)

Ex. 5 Deliberative Process (DP)

There's going to be a separate meeting to get into the nitty gritty details of utilities (what impacts the alarm system, etc.) that you and Stephanie will likely be invited to participate in.

If you have questions, please let me know.

Thank you!

Mary A. Hautajarvi

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C: **Ex. 6 Personal Privacy (PP)**

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Give people more than they expect and do it cheerfully

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